



SAN DIEGO
HOUSING
COMMISSION

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San Diego Housing Commission (SDHC)
Award of Plumbing Maintenance and Repair Services Contract
Presentation to the SDHC Board of Commissioners
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SDHC - Plumbing Maintenance and Repair Service Contract

Introduction

- SDHC has a continuing need for plumbing maintenance and repair services at its affordable rental housing sites.
- Plumbing services include ongoing routine, preventive and emergency maintenance on a 24-hour basis to be billed as needed.
- To maintain maximum efficiency in providing these services, both in-house staff and skilled maintenance service providers are typically utilized.
- SDHC issued a Request for Proposals (RFP) on July 28, 2022, for on-call plumbing services, seeking well-qualified contractors to provide plumbing maintenance and repairs on an ad-hoc and/or as-needed basis.





SDHC - Plumbing Maintenance and Repair Service Contract Contractor Selection

- RFP was posted on the PlanetBids website through SDHC's portal.
- Electronic notices were sent to all plumbing contractors registered on SDHC's PlanetBids portal, inviting vendors to participate in the RFP.
- A total of 89 vendors received this notice.
- Eighteen plan holders downloaded the RFP.
- Final proposals were due on August 18, 2022.



SDHC - Plumbing Maintenance and Repair Service Contract Contractor Selection (Continued)

- SDHC received three bids.
- Evaluation committee reviewed, scored and ranked the responses based on the following criteria:
 - Cost
 - Past performance
 - Plan/methodology
 - Qualifications of contractor
 - Availability of contractor
- GPS Plumbing ranked as the highest responsive bidder.
- GPS Plumbing has provided excellent service to both Property Management staff and the residents of SDHC properties.
- GPS Plumbing is local woman-owned business that SDHC certified as a Section 3 Business Concern.





SDHC - Plumbing Maintenance and Repair Service Contract Proposed Contract

- Structured as an on-call, as-needed contract.
- Maximum annual contract amount not to exceed \$599,000.
- The maximum annual contract capacity does not constitute a guaranteed award amount or expenditure obligation by SDHC to GPS Plumbing.



SDHC - Plumbing Maintenance and Repair Service Contract

Staff Recommendations

That the SDHC Board of Commissioners (Board) take the following actions:

- 1) Authorize SDHC to enter into an agreement with Grading Plumbing Site Construction, Inc., dba GPS Plumbing, for a one-year term from January 1, 2023, through December 31, 2023, in the amount of \$599,000, with four one-year options to renew, to provide on-call plumbing services for properties SDHC owns and/or manages in the City of San Diego.
- 2) Authorize SDHC's President & Chief Executive Officer (President & CEO), or designee, to substitute the funding sources and/or increase compensation by not more than 20 percent of the total annual agreement amount, or \$119,800 per year, for the proposed agreement, if necessary, without further action by the SDHC Board or the Housing Authority, but only if and to the extent that funds are determined to be available for such purposes. The annual contingency will not be expended unless there is a demonstrated need.
- 3) Authorize SDHC's President & CEO, or designee, to execute all document and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.





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Questions & Comments

