



# MINUTES

**SAN DIEGO HOUSING COMMISSION  
MINUTES OF THE SPECIAL MEETING  
APRIL 25, 2022  
VIDEO CONFERENCE PURSUANT TO  
CALIFORNIA GOVERNMENT CODE SECTION 54953(e)**

## **ATTENDANCE**

Present:

Chair Stefanie Benvenuto  
Vice Chair Ryan Clumpner  
Commissioner Johanna Hester  
Commissioner Eugene “Mitch” Mitchell  
Commissioner Melinda K. Vásquez  
Interim President & CEO Jeff Davis  
General Counsel Walter Spath

Not present:

Commissioner Kellee Hubbard

## **10 CALL TO ORDER**

Chair Benvenuto called the Special Meeting to order at 9:02 a.m.

## **20 NON-AGENDA PUBLIC COMMENT**

There was no non-agenda public comment.

## **30 COMMISSIONER COMMENTS**

There were no Commissioner comments.

## **100 HCR22-078 Authorization to Apply for State of California Department of Housing and Community Development Homekey Program Grant Funds**

Emily Jacobs, Executive Vice President of Real Estate, San Diego Housing Commission, presented the request for approval.

Motion by Vice Chair Clumpner to take the following staff-recommended actions. Seconded by Commissioner Hester and passed by a vote of 5-0.



## Special Meeting Minutes of April 25, 2022

That the San Diego Housing Commission (Housing Commission) Board of Commissioners take the following actions:

- 1) Authorize and direct the Housing Commission to submit a joint application with the County of San Diego to the State of California Department of Housing and Community Development (Department) Homekey Program for grant funds in an amount not to exceed \$12,000,000 in accordance with the September 9, 2021, Notice of Funding Availability (NOFA) for the Homekey Program.
- 2) If the application is approved and the proposed project is subsequently approved by the Housing Authority of the City of San Diego, authorize and direct the Housing Commission to join the County of San Diego in entering into, executing, and delivering a Standard Agreement in a total amount not to exceed \$12,000,000 and any and all other documents required or deemed necessary or appropriate to secure Homekey Funds from the Department, and to participate in the Homekey program, provided that a copy of the documents, signed as to form by General Counsel, are submitted to each Housing Commissioner in advance of approval for the designee to sign.

The Housing Commission acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.

- 3) Authorize Jeff Davis, the Housing Commission's Interim President & Chief Executive Officer, or designee, to execute the Application and the Homekey Documents on behalf of the Housing Commission for participation in the Homekey Program.
- 4) Authorize the Housing Commission's Interim President & CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and to take such actions as are necessary and/or appropriate to implement these approvals. provided that a copy of the documents, signed as to form by General Counsel, are submitted to each Housing Commissioner in advance of approval for the designee to sign.

## **ADJOURNMENT**

Chair Benvenuto adjourned the Special Meeting at 9:44 a.m.



SAN DIEGO  
HOUSING  
COMMISSION

Special Meeting Minutes of April 25, 2022

Respectfully submitted,

*Scott Marshall*

Scott Marshall  
Vice President  
Communications and Government Relations  
San Diego Housing Commission

Approved by,

*Jeff Davis*

Jeff Davis  
Interim President & Chief Executive Officer  
San Diego Housing Commission