



## REPORT TO THE HOUSING AUTHORITY AND CITY COUNCIL

**DATE ISSUED:** December 4, 2019

**REPORT NO:** HAR19-048

**ATTENTION:** Chair and Members of the Housing Authority of the City of San Diego  
City Council President and Councilmembers  
For the Agenda of December 10, 2019

**SUBJECT:** Approval of the Contract Amendment between the San Diego Housing  
Commission and Father Joe's Villages to operate the City of San Diego's Bridge  
Shelter for Families and Single Women

**COUNCIL DISTRICT:** Citywide

### **REQUESTED ACTION:**

Approve an amendment to the operating agreement with Father Joe's Villages for the operation of the City of San Diego's Bridge Shelter for Families, Single Women, and expansion to Transitionally Aged Youth at the San Diego Concourse and sections of Golden Hall, located at 202 C Street, San Diego, California. The amendment's execution will be contingent on the City Council approval of a companion item, allocating the needed funding as outlined in this report.

Approve an amendment to the current Memorandum of Understanding between the City of San Diego and the San Diego Housing Commission (Housing Commission) for the oversight and administration of the City's Bridge Shelters to include expanding the target population(s) to be served by the Bridge Shelter for Families and Single Women to include Transitionally Aged Youth and to amend the Housing Commission's and City's responsibilities related to the expansion and ongoing operations.

### **STAFF RECOMMENDATION**

That the Housing Authority of the City of San Diego (Housing Authority) and the San Diego City Council (City Council) take the following actions:

#### **Housing Authority:**

- 1) Approve an amendment to the operating agreement with Father Joe's Villages (FJV) for the operation of the City of San Diego's Bridge Shelter for Families, Single Women and expansion to Transitionally Aged Youth (TAY), in the amount of \$4,176,155.85. The award includes the addition of \$686,722.36 to the original amount approved by the San Diego Housing Commission (Housing Commission) Board of Commissioners (Board) on May 3, 2019, and the Housing Authority on June 11, 2019, to accommodate increased costs to maintain the original 141 beds provided at the Concourse location. In addition the award includes \$1,016,942.49 in operating costs to support an additional 138 beds, for a total bed count of 279. Funding will be provided from previously approved Housing Commission Property Reserves of \$2,472,491, new proposed City of San Diego allocations of State of California Homeless Emergency Aid Program (HEAP) funds of \$705,521, Low Income Housing Revenue Funds of \$257,372 and City of San Diego

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General Funds of \$951,459.58, for a total project cost of \$4,386,843.58, which encompasses \$4,176,155.85 for the operator agreement, \$99,084.98 for ramp-up supplies for the additional persons served, and \$111,602.75 in contingency funding for unanticipated costs related to the expansion activities; no federal funding will be used on this project;

- 2) Authorize the President & Chief Executive Officer (President & CEO) of the Housing Commission, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form and format approved by General Counsel, and to take such actions necessary and/or appropriate to implement these approvals;
- 3) Authorize the President & CEO, or designee, to substitute funding sources and/or increase compensation by not more than 10 percent of the total agreement amount for the proposed agreement, if necessary, without further action by the Housing Commission Board or the Housing Authority, but only if and to the extent that funds are determined to be available for such purposes; and
- 4) Approve an amendment to the current Memorandum of Understanding between the City of San Diego and the Housing Commission for the oversight and administration of the City's Bridge Shelters to include expanding the target population(s) to be served by the Bridge Shelter for Families and Single Women to include Transitionally Aged Youth and to amend the Housing Commission's and City's responsibilities related to the expansion and ongoing operations.

**City Council:**

- 1) Approve an amendment to the current Memorandum of Understanding between the City of San Diego and the Housing Commission for the oversight and administration of the City's Bridge Shelters to include expanding the target population(s) to be served by the Bridge Shelter for Families and Single Women to include Transitionally Aged Youth and to amend the Housing Commission's and City's responsibilities related to the expansion and ongoing operations;
- 2) Authorize the Chief Financial Officer to allocate and transfer an amount, not to exceed, \$951,459.58 from Fund No. 100000 using savings from other currently budgeted Bridge Shelters and \$257,372 from the Low Income Lease Revenue Fund, to the San Diego Housing Commission for Fiscal Year 2020 operational and ramp-up costs to support the expansion of Golden Hall. Council specifically grants such authority pursuant to the provisions of City Council Resolutions R-224179 and R-218880; and
- 3) Authorize the Chief Financial Officer to transfer an amount not to exceed \$705,521 from Fund No. 600001, Grant No. 1000543-2019 to the San Diego Housing Commission for the expansion of the bridge shelter at Golden Hall.

Council Actions Nos. 2 and 3 equate to a total approval request of \$1,914,352.58, which will provide sufficient operating funds for Fiscal Year 2020 to support the current 141 beds, and the addition of 138 beds for a total bed availability of 279 beds, as well as \$99,084.98 for ramp-up supplies for the additional persons served, and \$111,602.75 in contingency funding for unanticipated costs related to the expansion activities. Due to the use of savings, there is no additional General Fund impact to the City, however future funding sources have not been identified at this time.

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## **SUMMARY**

The Housing Commission administers the contracts for the City of San Diego's (City) Bridge Shelter Programs based on a Memorandum of Understanding (MOU) between the Housing Commission and the City that first took effect on November 14, 2017. The most current renewal of the MOU between the City and the Housing Commission through June 30, 2020, was approved by the Housing Commission Board of Commissioners on May 3, 2019, and the Housing Authority and City Council on June 11, 2019. This resolution included a fourth amendment to provide for continued operations of the Single Women and Family Program at the San Diego Concourse and sections of Golden Hall, located at 202 C Street, San Diego, CA 92101.

Operations of the current 141 beds provided by the Bridge Shelter for Families and Single Women at Golden Hall is projected to exceed the current service agreement budget, and as such, must be amended to include an additional \$686,722.36 in funding to cover operating costs for the Fiscal Year 2020 operating term. With long-term relocation of the Bridge Shelter for Families and Single Women to the San Diego Concourse and sections of Golden Hall, operational costs are anticipated to exceed the previously approved budget of \$2,472,491, due to increased costs related to food services, security personnel, and client transportation. Food services in the previous location were provided via direct access to the dining hall on Father Joe's campus. This kept food costs low as Father Joe's prepares all food on-site through training and employment program personnel. Father Joe's is still preparing the food for the concourse site, however, transportation costs for the meals to be delivered three times a day have impacted the per-person, per-day cost, though this cost is still comparable to independent catering cost options. Security costs make up a large component of the increase due to the multiple entrances and exits at the Concourse facility. The San Diego Police Department (SDPD) and Fire Marshal conducted several assessments to determine the presence needed to ensure health and safety needs are met while also realizing any potential efficiencies. The updated budget for security is reflective of SDPD and Fire Marshal recommendations. Transportation costs were added to the updated budget to ensure that Shelter clients have access to the variety of resources available at Father Joe's campus, including health, mental health, child care and employment resources.

In addition, the City has determined to expand the current Bridge Shelter by 138 more beds and expand the current target populations to include Transitionally Aged Youth (TAY). The City of San Diego Community Action Plan on Homelessness identified the need for shelter beds targeted to TAY to be a significant gap in the system. Staff has determined that utilization of the HEAP fund set-aside for TAY programming, to support TAY-specific shelter beds is an appropriate and effective use of those funds and will meet immediate needs. The number of beds targeted to each population (Families with Children, Single Women, and TAY) will be finalized based on final site configuration. The amended budget would total \$4,176,155.85 for Fiscal Year 2020 with increased costs for the current approved 141 beds largely due to food services, security personnel and client transportation (\$686,722.36) and general operational costs for expansion of 138 additional beds (\$1,016,942). Significant economies of scale are realized by expanding the current shelter to 279 beds. At the current *annualized* budget of \$3,159,213.36 for 141 beds, the per bed-night cost would be \$61.39. When calculating costs with the expansion to 279 beds, the per bed-night cost based on the *annualized* budget of \$5,036,645.66 would be \$49.46, which equates to an *annualized* savings of \$1,214,563. The amended budget, if approved, will total \$4,176,155.85 for Fiscal Year 2020. Soliciting proposals for these changes is impractical and undesirable as it would potentially create an interruption in these critical services and potentially destabilize the existing program due to a transition and/or overlap of service providers. It is anticipated

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that prior to end of the term of the existing Bridge Shelter contracts, a competitive Request for Proposal (RFP) process will be undertaken.

On December 4, 2018, the City Council took action to accept and appropriate state Homeless Emergency Aid Program (HEAP) grant funds (R-312127), which included capital costs related to the intended relocation of the Bridge Shelter for Families and Single Women from 14<sup>th</sup> and Commercial Street to 17<sup>th</sup> and Imperial Avenue. The City of San Diego identified portions of Golden Hall in the City Concourse as an interim location for program operations while the Sprung structure shelter was erected at 17<sup>th</sup> & Imperial.

On April 1, 2019, operations of the Bridge Shelter for Families and Single Women at 14<sup>th</sup> & Commercial Street ceased, and clients were relocated to the San Diego Concourse and sections of Golden Hall.

On June 11, 2019, the Housing Authority approved Resolution HA-1817, authorizing the execution of operating agreements with Alpha Project for the Homeless, Veterans Village of San Diego, and Father Joe's Villages for the operation of the three City of San Diego Bridge Shelters for a 12-month term, from July 1, 2019, to June 30, 2020.

The Fiscal Year 2020 contract renewals approved by the Housing Authority resulted in the continued operation of the Bridge Shelter for Families and Single Women at the San Diego Concourse and sections of Golden Hall and requested that the Mayor's Office work with the Housing Commission to identify the funding and operator for a fourth Bridge Shelter to be located at 17th and Imperial Avenue (previously planned for the relocation of the Families and Single Women Program). Subsequently, the City Council approved an MOU with the Housing Commission regarding the administration of HEAP block grant funding (R-312516). This resolution included an amendment to authorize the reallocation of \$1.6 million originally dedicated for homeless outreach to support the fourth Bridge Shelter.

On October 15, 2019, the Housing Authority approved Resolution HA-1835, approving the execution of the Fifth Amendment between the Housing Commission and the City to reflect the Housing Commission's responsibility for the oversight and administration of the Bridge Shelter located at 1710 Imperial Avenue, San Diego, CA.

### **AFFORDABLE HOUSING IMPACT**

As San Diegans continue to live in a City-declared housing emergency "shelter crisis," the need for immediate housing assistance is critical to the well-being of community members. The Bridge Shelter serves this purpose by providing bridge housing and emergency shelter services to families with children, women and TAY experiencing homelessness. Participants in this program represent some of San Diego's most vulnerable citizens, as 100 percent of participants are homeless, with low-to-moderate incomes.

### **FISCAL CONSIDERATIONS**

The City of San Diego and the Housing Commission will jointly fund this project.

The City of San Diego anticipates making available \$705,521 in State of California Homeless Emergency Aid Program funds; \$257,372 in Low Income Housing Revenue Funds; and \$951,459.58 in

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City General Funds for the budget amendment, which in addition to the Housing Commission's funding of \$2,472,491 from the Housing Commission's Local Property, will provide sufficient operating funds for Fiscal Year 2020 to support the current 141 beds, the addition of 138 beds for a total bed availability of 279, \$99,084.98 for ramp-up supplies for the additional persons served, and \$111,602.75 in contingency funding for unanticipated costs related to the expansion activities.

<b>FUNDING SOURCE</b>	<b>FY 2020</b>	<b>FY 2020 (Amended)</b>
SDHC Local Property Reserves	\$2,472,491	\$2,472,491
HEAP	N/A	\$705,521
Low Income Housing Revenue Fund	N/A	\$257,372
General Fund	N/A	\$951,459.58
<b>TOTAL</b>	<b>\$2,472,491</b>	<b>\$4,386,843.58</b>

#### **EQUAL OPPORTUNITY/CONTRACTING**

Father Joe's Villages is a local nonprofit and as such, not subject to the requirement to submit a Workforce Report.

#### **PREVIOUS COUNCIL and/or COMMITTEE ACTION**

On June 11, 2019, the Housing Authority approved Resolution HA-1817, approving the execution of operating agreements with Alpha Project for the Homeless, Veterans Village of San Diego, and Father Joe's Villages for the operation of the three City of San Diego Bridge Shelters for a 12-month term, from July 1, 2019, to June 30, 2020.

In addition, the City Council approved an MOU with the Housing Commission regarding the administration of Homeless Emergency Aid Program (HEAP) block grant funding (R-312516). This resolution included an amendment to authorize the reallocation of \$1.6 million dedicated to outreach in the HEAP funding to support a fourth Bridge Shelter at 17th and Imperial Avenue (previously planned for the relocation of the Single Women and Family Program).

On October 15, 2019, the Housing Authority approved Resolution HA-1835, approving the execution of the Fifth Amendment between the Housing Commission and the City to reflect the Housing Commission's responsibility for the oversight and administration of the Bridge Shelter located at 1710 Imperial Avenue.

#### **KEY STAKEHOLDERS and PROJECTED IMPACTS**

Stakeholders for this project include shelter residents and Father Joe's Villages as the sub-recipient administering the program. The program is expected to have a positive impact on the community as it will provide shelter and services to 279 persons, consisting of families with children, women and TAY who would otherwise be experiencing unsheltered homelessness conditions.

#### **ENVIRONMENTAL REVIEW**

Consistent with the previous environmental determination that was approved by both the Housing Authority and City Council on June 11, 2019 for this related action, the following environmental determination applies to the actions outlined in this report. This project is not subject to CEQA pursuant

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to California Government Code section 8698.4, which provides that actions taken by a city to lease, convey, or encumber land owned by a city, or to facilitate the lease, conveyance, or encumbrance of land owned by the local government for, or to provide financial assistance to, a homeless shelter is not subject to CEQA. In addition, this activity is not subject to CEQA pursuant to Section 15060(c)(2) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment. Since there are no federal funds being used for this action, National Policy Act environmental clearances are not required at this time.

Respectfully submitted,



Lisa Jones  
Senior Vice President  
Homeless Housing Innovations  
San Diego Housing Commission

Approved by,



Jeff Davis  
Executive Vice President & Chief of Staff  
San Diego Housing Commission

Attachments: 1) Revised FY20 TBS Budget with Father Joe's Villages  
2) First Amendment to the Operating Agreement with Father Joe's Villages  
3) Sixth Amendment to the MOU between the City of San Diego and the San Diego Housing Commission

Hard copies are available for review during business hours at the security information desk in the main lobby and the fifth floor reception desk of the San Diego Housing Commission offices at 1122 Broadway, San Diego, CA 92101 and at the Office of the San Diego City Clerk, 202 C Street, San Diego, CA 92101. You may also review complete docket materials in the "Governance & Legislative Affairs" section of the San Diego Housing Commission website at [www.sdhc.org](http://www.sdhc.org).



## SUMMARY

<b>Fiscal Year:</b>	2020
<b>Project Name:</b>	Temporary Bridge Shelter for Families and Single Women
<b>Provider Name:</b>	St. Vincent de Paul Village, Inc.

NOTES / COMMENTS	

# SALARIES AND WAGES JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

Pay Schedule (Check One)	
	Monthly
X	Biweekly
	Twice a Month

FRINGE BENEFITS: DETAILED EXPLANATION				
Fringe Benefits may include: Payroll taxes, Worker's Compensation, and Employer-paid Medical and Dental Benefits				
POSITION: Director of Residential Services			Number of FTE: 0.30	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 27,768.00	\$ -	\$ -	\$ -
Fringe:	\$ 6,358.87	\$ -	\$ -	\$ -
Total:	\$ 34,126.87	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Oversees residential services organization and provides direction and support. Interfaces with outside stakeholders and coordinates efforts with Village Management.				
POSITION: Director of Coordinated Services			Number of FTE: 0.30	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 27,769.20	\$ -	\$ -	\$ -
Fringe:	\$ 6,359.15	\$ -	\$ -	\$ -
Total:	\$ 34,128.35	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Oversees Supportive Services and provides direction and support. Interfaces with outside stakeholders and coordinates efforts with Village Management.				



# SALARIES AND WAGES JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

POSITION: Manager of Residential Services			Number of FTE: 1.00	
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Salary &amp; Wages:</b>	\$ 58,240.00	\$ -	\$ -	\$ -
<b>Fringe:</b>	\$ 13,336.96	\$ -	\$ -	\$ -
<b>Total:</b>	\$ 71,576.96	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Ensures quality of delivery of residential services by a team of residential program staff. Ensures facility rules and guidelines are followed by residents as they work toward transitioning into longer term or permanent housing. Works with Village Management to implement service delivery. monitor data quality and track grant commitments.				
POSITION: Supervisor of Residential Services			Number of FTE: 3.00	
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Salary &amp; Wages:</b>	\$ 107,637.04	\$ -	\$ -	\$ -
<b>Fringe:</b>	\$ 24,648.88	\$ -	\$ -	\$ -
<b>Total:</b>	\$ 132,285.92	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Maintains program functions and monitors/assists the Program Manager in scheduling. evaluating. training, and supervision of residential staff. Documents pertinent programs information. Maintains and ensures integrity of data in HMIS.				
POSITION: Residential Services Coordinator			Number of FTE: 20.00	
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Salary &amp; Wages:</b>	\$ 490,620.00	\$ -	\$ -	\$ -
<b>Fringe:</b>	\$ 112,351.98	\$ -	\$ -	\$ -
<b>Total:</b>	\$ 602,971.98	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Supports residents, performs daily intake procedures, client file maintenance and client evaluations. Provides general supervision of client activities. documents pertaining shift information in daily logs and HMIS.				

# SALARIES AND WAGES JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

POSITION: Security Officer Lead			Number of FTE: 0.50	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 23,296.00	\$ -	\$ -	\$ -
Fringe:	\$ 5,334.78	\$ -	\$ -	\$ -
Total:	\$ 28,630.78	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Provides support and coordination among in-house guards and third party guard services. Monitors guards and schedules staff.				
POSITION: Manager of Coordinated Services			Number of FTE: 0.33	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 18,966.75	\$ -	\$ -	\$ -
Fringe:	\$ 4,343.39	\$ -	\$ -	\$ -
Total:	\$ 23,310.14	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Plans, staffs, budgets and tracks expenses for Housing Navigator, Outreach, and Assessment teams. Ensures that budgets are adhered to, and grant commitments are delivered successfully. Reviews and approves policy and procedures. Collaborates to define and ensure successful completion of Staff performance objectives by monitoring and improving performance outcomes. Oversees the Supervisor of Housing Navigation and Supervisor of Assessments, Supervisor of Outreach, and all Coordinated Services Staff.				
POSITION: Supervisor of Outreach			Number of FTE: 1.00	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 51,243.00	\$ -	\$ -	\$ -
Fringe:	\$ 11,734.65	\$ -	\$ -	\$ -
Total:	\$ 62,977.65	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Supervises, coordinates and schedules Outreach Workers.				

# SALARIES AND WAGES JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

POSITION: Outreach Worker			Number of FTE: 4.00	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 186,368.00	\$ -	\$ -	\$ -
Fringe:	\$ 42,678.27	\$ -	\$ -	\$ -
Total:	\$ 229,046.27	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
The Outreach Staff engages with currently homeless individuals and families, encouraging and motivating them to access the homeless services system and services provided by the Village. The Outreach Staff provides assessments, support, referrals and resources to homeless individuals and families. The Outreach Staff must be flexible and comfortable with approaching and building rapport with persons who have substance misuse issues and those who have a mental illness or co-occurring disorder.				
POSITION: Supervising Case Manager			Number of FTE: 2.00	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 86,900.67	\$ -	\$ -	\$ -
Fringe:	\$ 19,900.25	\$ -	\$ -	\$ -
Total:	\$ 106,800.92	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Responsible for creating a positive and empathic environment in which to oversee the day-to-day activities of individual Case Managers, providing subordinate staff with necessary support and training in addition to providing Program participants with connections to appropriate housing, programs and resources through one-on-one case management that develops individualized case plans to promote client progression towards obtaining and maintaining self-sufficiency.				
POSITION: Case Manager			Number of FTE: 8.00	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 261,152.17	\$ -	\$ -	\$ -
Fringe:	\$ 59,803.85	\$ -	\$ -	\$ -
Total:	\$ 320,956.01	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Responsible for developing professional and empathetic relationships while providing Program participants with connections to appropriate housing, programs and resources through one-on-one case management that develops individualized case plans to promote client progression towards obtaining and maintaining self-sufficiency.				

# SALARIES AND WAGES JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

POSITION: Housing Specialist			Number of FTE: 1.00	
Funding Source:	SDHC+HEAP			
Salary & Wages:	\$ 35,006.40	\$ -	\$ -	\$ -
Fringe:	\$ 8,016.47	\$ -	\$ -	\$ -
Total:	\$ 43,022.87	\$ -	\$ -	\$ -
DETAILED EXPLANATION				
Works as part of a multi-disciplinary team to assist clients with housing document preparation, identifying permanent housing opportunities, developing and maintaining relationships with prospective landlords, as well as connecting clients with appropriate supportive services.				

# NONPERSONNEL JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

<b>LINE ITEM: Supplies Admin Use</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 6,273.71</b>			
<b>Detailed Explanation</b>				
Supplies to support administrative and office functions, including but not limited to: paper, clips, staples, pens, pencils, and tape. This includes a one-time purchase of a fridge (\$1,200).				
<b>LINE ITEM: Supplies Client Use</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 61,229.00</b>			
<b>Detailed Explanation</b>				
Restroom and other supplies, including but not limited to: rubber gloves, trash bags, paper towels, bath tissue, deodorizer and cleansers, and other items used by residential clients. Hygiene items, including but not limited to: soap, shampoo, personal hygiene items, razors.				
<b>LINE ITEM: Utilities (Phone)</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 7,137.50</b>			
<b>Detailed Explanation</b>				
Telephone Services.				
<b>LINE ITEM: Administration</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 136,084.25</b>			
<b>Detailed Explanation</b>				
Home office administrative overhead and labor-related to administrative services.				

# NONPERSONNEL JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

<b>LINE ITEM: Food</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 776,367.87</b>			
<b>Detailed Explanation</b>				
Meal services: 3 meals @ \$10.00 each day, for average of 260 clients (95% occupancy, 138 bed expansion prorated for 6.5 months). Food costs includes food, packing and delivery, and servers.				
<b>LINE ITEM: Maintenance/Pest Control</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 8,000.00</b>			
<b>Detailed Explanation</b>				
TBD				
<b>LINE ITEM: Laundry</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 22,923.50</b>			
<b>Detailed Explanation</b>				
Includes linen and laundry services as well as washing machine rental agreements.				
<b>LINE ITEM: Security</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 1,166,388.71</b>			
<b>Detailed Explanation</b>				
Third party security protection and 24 hour guard services.				

# NONPERSONNEL JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

LINE ITEM: Janitorial Expenses				
Funding Source:	SDHC+HEAP			
Allocation:	\$ 57,766.83			
Detailed Explanation				
TBD				
LINE ITEM: Client Travel Expense				
Funding Source:	SDHC+HEAP			
Allocation:	\$ 135,537.50			
Detailed Explanation				
Travel provided in the form of San Diego MTS bus and/or trolley passes. The rate used is \$74/MTS bus pass for adult clients (av.100 per month) and 5 youth at \$23/month. This number may fluctuate depending on number of clients, and if they are Seniors or Children passes.				
LINE ITEM: Insurance				
Funding Source:	SDHC+HEAP			
Allocation:	\$ 2,904.50			
Detailed Explanation				
All insurance policies including general liability, auto, umbrella liability and property insurance, etc.				
LINE ITEM: Software/IT				
Funding Source:	SDHC+HEAP			
Allocation:	\$ 10,125.00			
Detailed Explanation				
Clarity Access, phone storage,computers, printer, wi-fi expansion				

# NONPERSONNEL JUSTIFICATIONS

**Fiscal Year:** 2020  
**Project Name:** Temporary Bridge Shelter for Families and Single Women  
**Provider Name:** St. Vincent de Paul Village, Inc.

<b>LINE ITEM: Office Equipment/Supplies</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 6,150.00</b>			
<b>Detailed Explanation</b>				
Office furniture, office chairs, etc.				
<b>LINE ITEM: Other (procured by SDHC)</b>				
<b>Funding Source:</b>	<b>SDHC+HEAP</b>			
<b>Allocation:</b>	<b>\$ 82,809.98</b>			
<b>Detailed Explanation</b>				
See detailed list: bike rack, beds, blankets, pillows, fire chest, sheets, towels, folding tables/chairs, fridge (client use/medication), mattresses, shelving, bed bug coasters, large trash cans, storage containers, etc.				



**FIRST AMENDMENT TO  
SAN DIEGO HOUSING COMMISSION AGREEMENT  
FOR  
TEMPORARY BRIDGE SHELTER - OPERATION  
WITH  
ST. VINCENT DE PAUL VILLAGE, INC. dba FATHER JOE'S VILLAGES  
AGREEMENT NO. HHI-19-21**

WHEREAS, the San Diego Housing Commission ("Commission") and St. Vincent De Paul Village, Inc. dba Father Joe's Villages ("Contractor") entered into that certain Agreement for Temporary Bridge Shelter - Operation (the "Agreement"), dated October 29, 2019.

WHEREAS, the Commission and Contractor now desire to amend the Agreement to increase the compensation to reflect additional Program funding for changes in costs associated with long-term relocation of the Bridge Shelter for Families and Single Women to the San Diego Concourse and sections of Golden Hall, and increase compensation to reflect increased costs of expanding the shelter by an additional 138 beds and expand the target population to include Transitionally Aged Youth (TAY) . Changes include a reduction in costs associated with utilities, maintenance/pest control, and parking; and an increase in costs related to food services, security personnel, client transportation, admin supplies, janitorial services additional general operational costs associated with the additional 138 beds for 279 beds total.

WHEREAS, the Commission and Contractor wish to amend the Agreement to update the General Provisions and the Specification/Scope of Work in order to provide a continuation of services under the Agreement's scope of services, as amended.

NOW THEREFORE, the parties hereby agree as follows:

1. All references in the operator contract and any attachments to the "Temporary Bridge Shelter for Single Adult Women and Families" are hereby replaced with the following:  
  
"Bridge Shelter for Single Adult Women, Families and Transitionally Aged Youth"
2. Maximum Compensation. The total compensation mentioned in Section 104.b "Maximum Compensation" of the Agreement is hereby amended to increase compensation as follows:

The total compensation for all services performed pursuant to this Agreement shall not exceed the sum of FOUR MILLION TWO HUNDRED THOUSAND SEVENTY FIVE TWO HUNDRED FORTY AND 83/100 DOLLARS (\$4,275,240.83).

All other portions of Section 104.b "Maximum Compensation" of the Agreement shall remain unchanged and in full force and effect.

3. Contract Attachment No. 3 “Compensation Schedule.” Contract Attachment No. 3 “Compensation Schedule” is hereby amended and restated in its entirety, and is attached as Exhibit 1 to this First Amendment.
4. General Provisions. Contract Attachment No. 1 “General Provisions” is hereby amended to add the following:

**236. Casualty, Fire, Natural Disaster, and Misused Property.** When program property is lost or damaged by fire, casualty, or natural disaster, the fair market value shall be calculated on the basis of the condition of the equipment or supplies immediately before the fire, casualty, or natural disaster, irrespective of the extent of insurance coverage. If any damage to program property results from abuse or misuse occurring with Contractor’s knowledge and consent, Contractor agrees to restore the program property to its original condition.

**237. Insurance Proceeds.** If Contractor receives insurance proceeds when program property has been lost or damaged by fire, casualty, or natural disaster, Contractor agrees to apply those proceeds to the cost of replacing the damaged or destroyed program property.

All other portions of Contract Attachment No. 1 shall remain unchanged and in full force and effect.

5. Contract Attachment No. 2:  
“Program Description” Section 4 of Contract Attachment No. 2 Specifications/Scope of Work” is hereby amended as follows:

The Program will provide single adult women, families with children and transitionally aged youth (TAY) who are experiencing homelessness, and have not been successfully diverted from the homeless assistance system, with bridge housing, emergency shelter, and diverse onsite supportive services, including but not limited to, stabilization and housing relocation services.

“Program Services”, Section 5.a. “Target Population/Geographical Area” of Contract Attachment No. 2 Specifications/Scope of Work” is hereby amended as follows:

The Program will prioritize single adult women, families with children, and transitionally aged youth who have been enrolled in a permanent housing intervention and are waiting for permanent housing units to become available. Any support services provided will be short-term with a focus on the move to permanent housing. Additionally, the Program will provide emergency shelter beds for single adult women families with children, and transitionally aged youth experiencing unsheltered homelessness who require immediate, short-term shelter with supportive services.

“Program Services”, Section 5.c.9 “Program Components; Basic Services” of

Contract Attachment No. 2 Specifications/Scope of Work” is hereby amended as follows:

Basic Services, including but not limited to:

a) A maximum of 279 beds, which is comprised of 9 cribs and 270 beds, for single adult women, families with children and TAY experiencing homelessness at Golden Hall, that demonstrates compliance with all permitting and regulatory requirements; any adjustments to the bed count must be approved by the Commission and the City, and be in compliance with all permitting and regulatory requirements;

“Close-outs.” Section 11(c)(2) of Contract Attachment No. 2 “Specifications/Scope of Work” is hereby amended and as follows:

2) Disposing of Program assets (including the return of all unused materials, non-expendable property\* which was acquired or furnished under this Agreement, Program income balances, and accounts receivable to the Commission in accordance with instructions provided by the Commission).

Notes: (\*)Non-expendable property, for the purposes of this Agreement, is defined as property which is complete in itself; does not lose its identity or become a component part of another article when put into use; is durable, with an expected service life of two years or more; and which has a unit cost of more than \$500.

All other portions of Contract Attachment No. 2 shall remain unchanged and in full force and effect.

6. No Novation. The parties hereto acknowledge and agree that except for the changes set forth herein to amend the Agreement, all of the terms and provisions of the Agreement are hereby acknowledged by the parties to be valid and are hereby recognized, renewed, extended and continued in full force and effect.
7. Counterparts. This First Amendment may be executed in any number of counterparts and, as so executed the counterparts shall constitute one and the same agreement. The parties agree that each such counterpart is an original and shall be binding upon all the parties, even though all of the parties are not signatories to the same counterpart.

IN WITNESS WHEREOF, the parties have caused this FIRST AMENDMENT to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**CONTRACTOR:**

ST. VINCENT DE PAUL, INC., DBA FATHER JOE'S VILLAGES

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**COMMISSION:**

SAN DIEGO HOUSING COMMISSION

By: \_\_\_\_\_

Date: \_\_\_\_\_

Jeff Davis

Executive Vice President & Chief of Staff

By: \_\_\_\_\_

Date: \_\_\_\_\_

Lisa Jones

Senior Vice President of Homeless Housing Innovations

By: \_\_\_\_\_

Date: \_\_\_\_\_

Debra Fischle-Faulk

Vice President of Procurement & Compliance

**Approved as to Form:**

Christensen & Spath LLP

By: \_\_\_\_\_

Date: \_\_\_\_\_

Charles Christensen

General Counsel for San Diego Housing Commission

## **EXHIBIT 1**

### **CONTRACT ATTACHMENT NO. 3 COMPENSATION SCHEDULE**

**SIXTH AMENDMENT TO  
MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF SAN DIEGO AND  
THE SAN DIEGO HOUSING COMMISSION  
FOR THE PROVISION OF TEMPORARY BRIDGE SHELTERS**

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This Sixth Amendment to the Memorandum of Understanding between the City of San Diego and the San Diego Housing Commission for the Provision of Temporary Bridge Shelters ("Sixth Amendment") is dated as of \_\_\_\_\_, 2019, and is entered into by and between the SAN DIEGO HOUSING COMMISSION, a public agency ("Commission") and the CITY OF SAN DIEGO, a municipal corporation ("City"), hereinafter referred to as the "Parties" and each, as a "Party," shall become effective upon signature of both Parties.

**RECITALS**

WHEREAS, the Parties entered into that certain Memorandum of Understanding Between the City of San Diego and the San Diego Housing Commission for the Provision of Temporary Bridge Shelters, dated as of December 13, 2017 ("MOU"); and

WHEREAS, the Commission and City extended the scope of the MOU to include the provision of Temporary Storage Center services at the site located at 116 S 20th Street in the City of San Diego;

WHEREAS, the term for the operation of the Temporary Storage Center is in the First Amendment to the MOU and runs separate and apart from the Temporary Bridge Shelter program as set forth in the original MOU; each program shall be treated separately when exercising options or providing funding;

WHEREAS, on May 22, 2018 the Housing Authority for the City of San Diego and the City Council approved extension of the MOU term for one additional year from July 1, 2018 through June 30, 2019.

WHEREAS, the Parties executed a Second Amendment to the MOU dated November 29, 2018 to reflect the extension of the term of the MOU through June 30, 2019.

WHEREAS, the Parties executed a Third Amendment to the MOU to reflect a temporary relocation of the Women and Family Program to the site located at Golden Hall at 202 C Street, as selected by the City, and the duties and responsibilities of the parties associated with the relocation and continued operation of the Women and Family Program.

WHEREAS, the Parties exercised the final option as set forth in the MOU and extended the term of the final option to match the term of the operator contracts for the Bridge Shelters and amend the MOU to reflect the permanent location of the Women and Family Program.

WHEREAS, the Parties executed a Fifth Amendment to the MOU to include the operation of a Flexible Population bridge shelter program located at 1701 Imperial Avenue (“Flexible Population Program”).

WHEREAS, the Parties now wish to amend the MOU to include the expansion of the bridge Shelter Women and Family Program located at the San Diego Concourse and Golden Hall at 202 C Street, to increase the number of shelter beds and to expand the population served to include Transitionally Aged Youth.

NOW THEREFORE, the City and Commission agree as follows:

1. Incorporation of Recitals. The Recitals set forth above are true and correct and are incorporated into this Sixth Amendment by this reference, as though fully set forth in this Sixth Amendment.
2. Article II, Section C. Section C of Article II “Commission Responsibilities” shall be replaced in its entirety as follows:

**C. Single Women, Family and Transitionally Aged Youth (TAY)  
Bridge Shelter Program (“Women, Family and TAY  
Program”). Commission shall:**

1. Contract for the provision of the Women, Family and TAY Program including housing, case management and other supportive services for families operating from July 1, 2019 through June 30, 2020 and for any additional terms as set forth in the Women, Family and TAY Program agreement between Commission and contractors.
2. Award, manage, and monitor contracts with the operator of the Women, Family and TAY Program, including the related review and approval of monthly expenses for operations;
3. Procure specific startup equipment/supplies to support the expansion of the Women, Family and TAY Program operations and additional equipment/supplies to increase the total number of shelter beds site the site location (anticipated to be approximately 138 additional beds);
4. Ensure contractor inputs applicable program data into HMIS pursuant to standards set by RTFH;
5. Revise any contracts relating to the Women, Family, and TAY Program to reflect the continued operation of the Women, Family, and TAY Program located at Golden Hall, 202 C Street, San Diego, CA 92101 (“Women, Family, and TAY Program Site”).
6. Ensure maintenance of shower facilities, wash stations, and client

storage as needed to support efficient site operations.

All other portions of Article II, as amended, shall remain unchanged and in full force and effect.

- F. Article III, Section E. Section E of Article III “City Responsibilities” shall be added to the MOU, as amended, as follows:

**E. City Responsibilities related to expanding the Women, Family and TAY Program at Women, Family and TAY Program Site to increase the number of shelter beds available at that location.** All City Responsibilities with respect to the Women, Family and TAY Program shall be exempted from Sections A through C above and shall consist of the covenants set forth herein.

- 1. Site Readiness.** City shall perform all of the site readiness tasks prior to December 31, 2019. City agrees to:

- a. Verify that the tenant Improvements and operation of the Women, Family and TAY Program Site is in compliance with applicable law;
- b. Install and/or maintain fence perimeter around the Women, Family, and TAY Program Site and ensure ongoing maintenance;
- c. Ensure all necessary on-site facilities are connected to applicable utilities;
- d. Install additional permanent laundry facilities at the Women, Family, and TAY Program Site;
- e. Process applications for Fire Marshal, electrical permits and all other required permits and/or Certificate of Occupancy pertaining to the Women, Family, and TAY Program Site, if and when required;
- f. Provide approved internal and external site plans/layout to the Commission for the expansion area of the Women, Family, and TAY Program Site;
- g. Review the potential of increased need for shower facilities within the first 90 days of the expanded site operations and provide a report with recommendation on how to support the need for additional capacity if that need is determined to exist; and
- h. Ensure that all agreements entered into between the City and the third parties pursuant to this MOU comply with any necessary labor compliance requirements, as and when and where applicable.

- 2. Ongoing Obligations.** City agrees to provide the following through the duration of the Women, Family, and TAY Program:

- a. Maintain fence perimeter around the Women, Family, and TAY



Program Site;

- b. Maintain provision of all necessary ancillary services and equipment to support shelter operations which are not specifically set forth as Commission Responsibilities in Section II(f) of this MOU, until such a time that both parties mutually agree in writing that transference of such responsibilities to the Program Contractor and/or the Commission is appropriate and achievable, contingent on the City appropriating funds for such purpose;
- c. Ensure any and all necessary permits are maintained for the term of the Women, Family, and TAY Program;
- d. Provide ongoing structural maintenance and repairs to the Women, Family, and TAY Program Site as needed.

3. **Post Operations.** At the Conclusion of the Women, Family, and TAY Program, City shall provide the following:

- a. Return the Women, Family, and TAY Program Site to conditions required by City; and
- b. Ensure that all agreements entered into between the City and third parties pursuant to this MOU comply with any necessary labor compliance requirements, as and when and where applicable.

All other portions of Article III, as amended, shall remain unchanged and in full force and effect.

G. Confirmation of MOU. The MOU, as amended by this Sixth Amendment, is in all respects confirmed and all of the terms, provisions and conditions of the MOU, as amended by this Sixth Amendment, shall be and remain in full force and effect.

H. Entire Agreement. The MOU, as amended by this Sixth Amendment, represents the entire understanding between the Parties about the subject matter of the MOU, as amended.

I. Counterparts. This Sixth Amendment may be signed by the authorized representatives of the Parties in multiple counterpart originals (including facsimile or electronic counterpart originals), each of which shall be deemed an original, and all such counterpart originals, when taken together, shall constitute one agreement.

J. Principles of Interpretation. No inference in favor of or against any Party shall be drawn from the fact that such Party has drafted any part of this Sixth Amendment. The Parties have participated substantially in the negotiation, drafting, and revision of this Sixth Amendment, with advice from legal and

other counsel and advisers of their own selection. A word, term or phrase defined in this Sixth Amendment may be used in the singular, plural, past tense or future tense, regardless of how it is defined, all in accordance with ordinary principles of English grammar, which shall govern all language in this Sixth Amendment. The words “include” and “including” in this Sixth Amendment shall be construed to be followed by the words: “without limitation.” Each collective noun in this Sixth Amendment shall be interpreted as if followed by the words “(or any part of it),” except where the context clearly requires otherwise. Every reference to any document, including this Sixth Amendment, refers to such document, as modified from time to time (excepting any modification that violates the MOU), and includes all exhibits, schedules, addenda and riders to such document. The word “or” in this Sixth Amendment includes the word “and,” except where the context clearly requires otherwise. Every reference to a law, statute, regulation, order, form or similar governmental requirement in this Sixth Amendment refers to each such requirement as amended, modified, renumbered, superseded or succeeded, from time to time.

- K. Binding on Successors and Assigns. This Sixth Amendment shall be binding upon and inure to the benefit of the Parties and their respective legal representatives, successors and assigns.
- L. No Other Representations or Warranties. Except as expressly set forth in this Sixth Amendment, no Party makes any representation or warranty material to this Sixth Amendment to any other Party.
- M. Incorporation of Defined Terms. All terms, phrases and words indicated to be defined terms by initial capitalization in this Sixth Amendment that are not specifically defined in this Sixth Amendment (if any) shall have the meaning ascribed to the same term, phrase or word in the MOU.

IN WITNESS WHEREOF, this Sixth Amendment to MOU is entered into by the City of San Diego, acting by and through its Mayor or designee, and by the San Diego Housing Commission, by and through the signature of Commission's authorized representative(s), all as set forth below.

SAN DIEGO HOUSING COMMISSION,  
a public agency

By: \_\_\_\_\_  
Jeff Davis  
Chief of Staff

Date: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

CHRISTENSEN & SPATH LLP,  
a California Limited Liability Partnership

By: \_\_\_\_\_  
Charles B. Christensen  
General Counsel

Date: \_\_\_\_\_

APPROVED AS TO FORM:

MARA W. ELLIOTT  
CITY ATTORNEY

By: \_\_\_\_\_  
Heather Ferbert  
Deputy City Attorney

Date: \_\_\_\_\_

CITY OF SAN DIEGO  
a California municipal corporation

**The City of San Diego  
COMPTROLLER'S CERTIFICATE**

**CERTIFICATE OF UNALLOTTED BALANCE**

ORIGINATING

DEPT.  
NO.:

3000012773

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount: \_\_\_\_\_ Fund: \_\_\_\_\_

Purpose: \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA

Doc. Item	Fund	Funded Program	Internal Order	Functional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
TOTAL AMOUNT									

FUND OVERRIDE ☐

**CERTIFICATION OF UNENCUMBERED BALANCE**

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to Exceed: \_\_\_\_\_ \$1,914,352.58

Vendor: San Diego Housing Commission

Purpose: To approve an amendment to the current MOU between the City of San Diego and the Housing Commission for the oversight and administration of the City's Bridge Shelters related to the expansion of Golden Hall.

Date: November 22, 2019 By: William Weisman

COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA

Doc. Item	Fund	Funded Program	Internal Order	Functional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
1	600001	NON-PROGRAM	DA1000543-19	OTHR-00000000-NS	512059	1715	1715000012		\$705,521.00
2	200398	NON-PROGRAM		OTHR-00000000-NS	512172	1715	1715000012		\$257,372.00
3	100000	NON-PROGRAM		OTHR-00000000-GG	512059	9912	9912001117		\$951,459.58
TOTAL AMOUNT									\$1,914,352.58

FUND OVERRIDE ☐

HOUSING AUTHORITY OF  
THE CITY OF SAN DIEGO

RESOLUTION NUMBER HA-\_\_\_\_\_

DATE OF FINAL PASSAGE \_\_\_\_\_

A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SAN DIEGO AUTHORIZING THE SIGNATURE OF A SIXTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SAN DIEGO AND THE SAN DIEGO HOUSING COMMISSION FOR THE PROVISION OF TEMPORARY BRIDGE SHELTERS AND AUTHORIZING THE SIGNATURE OF AN AMENDMENT TO THE AGREEMENT WITH AN OPERATOR TO OVERSEE, ADMINISTER, AND MANAGE THE TEMPORARY BRIDGE SHELTER PROGRAM LOCATED AT 202 C STREET (GOLDEN HALL), AUTHORIZING EXPANSION OF THE PROGRAM, APPROVING FUNDING AND RELATED ACTIONS.

WHEREAS, the City of San Diego (City) and the San Diego Housing Commission (Housing Commission) are parties to that certain Memorandum of Understanding for the Provision of Temporary Bridge Shelters (MOU), which was approved by the Housing Authority of the City of San Diego (Housing Authority) with Resolution HA-1755, and by the San Diego City Council (City Council) with Resolution R-311427, on November 14, 2017, as amended by the Housing Authority with Resolution HA-1835 on October 15, 2019, and by the City Council with Resolution R-312709, on October 23, 2019; and

WHEREAS, the MOU provides for administration of four temporary bridge shelter programs in the Barrio Logan, Midway, Core-Columbia, and East Village neighborhoods (collectively, Shelter Programs); and

WHEREAS, in accordance with the MOU and Housing Authority Resolution HA-1835, the Housing Commission signed four agreements for operation of the Shelter Programs (collectively, the Shelter Program Agreements): (1) one with Alpha Project for the Homeless for operation of the Shelter Program located at the cul-de-sac on 16th Street and Newton Avenue in the Barrio Logan neighborhood, (2) one with Vietnam Veterans of San Diego, dba Veterans Village of San Diego, for operation of the Shelter Program located at the site owned by the U.S. Department of the Navy at 2801 1/2 Sports Arena Boulevard in the Midway neighborhood, (3) one with St. Vincent De Paul Village, dba Father Joe's Villages, (Father Joe's) for operation of the Shelter Program located at Golden Hall, 202 C Street, San Diego, California 92101 in the Core-Columbia neighborhood, and (4) one with Alpha Project for the Homeless for operation of the Shelter Program located at 1710 Imperial Avenue in the East Village neighborhood; and

WHEREAS, to provide an additional 138 beds and expand the current population to include transitionally aged youth, the Housing Commission staff wishes to amend the Shelter Program Agreement located at Golden Hall (Golden Hall Shelter Amendment); and

WHEREAS, the City and the Housing Commission now propose to enter into the Sixth Amendment to the MOU (Sixth Amendment), a copy of which is included in the backup materials accompanying this Resolution, to provide for the expanded use and operation of the Shelter Program located at Golden Hall; NOW, THEREFORE,

BE IT RESOLVED, by the Housing Authority as follows:

1. Authorize the execution of the Golden Hall Shelter Amendment in the amount of \$4,176,155.85 consisting of the following City funding sources: Homeless Emergency Aid Program funds of \$705,521, Low Income Lease Revenue funds of \$257,372, and City General Funds of \$951,459.58, contingent upon appropriation from the City; and Housing Commission

Property Reserves of \$2,472,491, for a total project cost of \$4,386,843.56, which also includes \$99,084 for ramp-up supplies for additional persons served and \$111,602.75 in contingency funding for unanticipated costs related to the expansion activities.

3. The President & CEO, or designee, is authorized to execute any documents and instruments that are necessary and appropriate to implement this Resolution, in a form approved by Housing Commission General Counsel and to take such actions necessary and appropriate to implement these approvals without further action of the Housing Commission Board or the Housing Authority.

4. The President & CEO, or designee, is authorized to substitute funding sources and/or increase compensation not to exceed ten percent (10%) of the total cost for the Golden Hall Shelter Amendment, without further action by the Housing Authority or the Board of Commissioners of the Housing Commission Board (Housing Commission Board), but only if and to the extent funds are determined to be available for such purposes.

5. The President & CEO, or designee, is authorized and directed to sign the Sixth Amendment.

APPROVED: MARA W. ELLIOTT, General Counsel

By \_\_\_\_\_  
Katherine A. Malcolm  
Deputy General Counsel

KAM:soc  
11/21/2019  
Or. Dept: SDHC  
Doc. No. 2230151



The City of San Diego  
**Item Approvals**

**Item Subject:** Approval of the Contract Amendment between the San Diego Housing Commission and Father Joe's Villages to operate the City of San Diego's Bridge Shelter for Families and Single Women.

Contributing Department	Approval Date
DOCKET OFFICE	11/21/2019
DEPARTMENT OF FINANCE	11/22/2019

Approving Authority	Approver	Approval Date
HOUSING COMMISSION FINAL DEPARTMENT APPROVER	MARSHALL, SCOTT	11/14/2019
EXECUTIVE VICE PRESIDENT	DAVIS, JEFF	11/25/2019
CITY ATTORNEY	MALCOLM, KATE	11/25/2019