



EXECUTIVE SUMMARY

HOUSING COMMISSION EXECUTIVE SUMMARY SHEET

DATE: May 3, 2019 HCR19-060

SUBJECT: Homeless Emergency Aid Program (HEAP) Memorandum of Understanding
Between the San Diego Housing Commission and City of San Diego

COUNCIL DISTRICT(S): Citywide

ORIGINATING DEPARTMENT: Homeless Housing Innovations

CONTACT/PHONE NUMBER: Lisa Jones / 619-578-7696

REQUESTED ACTION:

Recommend that the Housing Authority of the City of San Diego and San Diego City Council approve the execution of a Memorandum of Understanding, in a form approved by General Counsel, between the City of San Diego and the San Diego Housing Commission regarding the City of San Diego's administration of Homeless Emergency Aid Program (HEAP) block grant funding.

EXECUTIVE SUMMARY OF KEY FACTORS:

- HEAP is a State of California block grant program authorized by Senate Bill 850, and signed into law by Governor Edmund G. "Jerry" Brown, designed to provide direct assistance to localities to address the homelessness crisis throughout California. HEAP funds are intended to provide one-time flexible block grant funds to address the City of San Diego's immediate homelessness challenges.
- The City of San Diego applied for and was awarded \$14,110,397.95 of HEAP funds from the State of California.
- The total amount of the portion of the City's HEAP block grant to be transferred under the MOU is not final at this time, and will be finalized before execution of the MOU upon mutual agreement of the San Diego Housing Commission (Housing Commission) and the City of San Diego.
- HEAP funds must be contractually obligated by January 1, 2020, and completely expended by June 30, 2021.
- The Housing Commission administers the agreements for the City of San Diego's Homeless Shelters and Services Programs based on the Homelessness MOU between the Housing Commission and the City that first took effect on July 1, 2010.
- There is no fiscal impact related to these actions. Actions requested in this report include the authorization to enter into an MOU, no funding is being allocated to a specific program or activity.



REPORT

DATE ISSUED: April 25, 2019

REPORT NO: HCR19-060

ATTENTION: Chair and Members of the San Diego Housing Commission
For the Agenda of May 3, 2019

SUBJECT: Homeless Emergency Aid Program (HEAP) Memorandum of Understanding
Between the San Diego Housing Commission and City of San Diego

COUNCIL DISTRICT: Citywide

REQUESTED ACTION:

Recommend that the Housing Authority of the City of San Diego and San Diego City Council approve the execution of a Memorandum of Understanding, in a form approved by General Counsel, between the City of San Diego and the San Diego Housing Commission regarding the City of San Diego's administration of Homeless Emergency Aid Program (HEAP) block grant funding.

STAFF RECOMMENDATION

That the San Diego Housing Commission (Housing Commission) recommend that the Housing Authority of the City of San Diego (Housing Authority) and the San Diego City Council (City Council) take the following actions:

Housing Authority:

- 1) Approve the execution of a Memorandum of Understanding (MOU), in a form approved by General Counsel, between the City of San Diego (City) and the Housing Commission regarding the City's administration of Homeless Emergency Aid Program (HEAP) block grant funding and transferring a portion of the City's HEAP block grant funding to the Housing Commission for one-time uses that address homelessness in compliance with the terms of the HEAP block grant agreement between the City and the State of California's Business, Consumer Services and Housing Agency;
- 2) Authorize the President & CEO of the Housing Commission, or designee, to execute the final negotiated MOU, and any and all amendment(s) thereto, in a form approved by General Counsel, and to take all actions necessary to implement these approvals;

City Council:

- 3) Approve an MOU between the City and the Housing Commission regarding the City's administration of the HEAP block grant funding; and
- 4) Authorize the Mayor, or designee, to execute an MOU, and any and all amendment(s) thereto, in a form approved by the City Attorney, on behalf of the City, and to take all actions necessary to implement these approvals.

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SUMMARY

HEAP is a State of California block grant program authorized by Senate Bill 850 and signed into law by Governor Edmund G. “Jerry” Brown, designed to provide direct assistance to localities to address the homelessness crisis throughout California. HEAP funds are intended to provide one-time flexible block grant funds to address the City of San Diego’s immediate homelessness challenges. HEAP funds must be expended on one-time uses that address homelessness, including prevention, criminal justice diversion programs to homeless individuals with mental health needs, and emergency aid. The City applied for \$14,110,397.95 of HEAP funds from the State of California, and the City’s application was approved on September 27, 2018, awarding the full amount. On December 5, 2018, the City Council approved Resolution No. R-312127, which authorized the City to negotiate, execute and comply with an agreement with the Business, Consumer Services and Housing Agency for State of California for the HEAP block grant and further authorized the City to accept, appropriate and expend the grant funding as set forth in the Resolution, including through administration, negotiation and the awarding of contracts to third parties to implement the HEAP block grant. On December 21, 2018, the City entered into an agreement with the Business, Consumer Services and Housing Agency for the State of California to provide the City one-time HEAP block grant funding in the amount of \$14,110,397.95. HEAP funds must be contractually obligated by January 1, 2020, and completely expended by June 30, 2021.

The Housing Commission administers the agreements for the City’s Homeless Shelters and Services Programs based on the Homelessness MOU between the Housing Commission and the City that first took effect on July 1, 2010.

The term of the proposed HEAP MOU between the City and the Housing Commission will run through June 30, 2021, which coincides with the term of the HEAP block grant.

The total amount of the portion of the City’s HEAP block grant to be transferred under the MOU is not final at this time, and will be finalized before execution of the MOU upon mutual agreement of the Housing Commission and the City.

AFFORDABLE HOUSING IMPACT

As San Diegans continue to live in a City-declared “housing emergency,” the need for immediate housing assistance is critical to the well-being of community members. HEAP funds must be expended on one-time uses that address homelessness, including prevention, criminal justice diversion programs to homeless individuals with mental health needs, and emergency aid. The HEAP funding transferred under this MOU will go to fund a variety of programs directed at serving San Diego’s most vulnerable citizens.

FISCAL CONSIDERATIONS

There is no fiscal impact related to these actions. Actions requested in this report include the authorization to enter into an MOU, no funding is being allocated to a specific program or activity.

PREVIOUS COUNCIL and/or COMMITTEE ACTIONS

On December 5, 2018 the City Council approved Resolution No. R-312127, which authorized the City to negotiate, execute and comply with an agreement with the Business, Consumer Services and Housing Agency for State of California for the HEAP block grant and further authorized the City to accept,

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appropriate and expend the grant funding as set forth in the Resolution, including through administration, negotiation and the awarding of contracts to third parties to implement the HEAP block grant.

KEY STAKEHOLDERS and PROJECTED IMPACTS

Stakeholders for this project include individuals and households who are experiencing homelessness.

ENVIRONMENTAL REVIEW

Approval of the proposed MOU is not a project as defined by the California Environmental Quality Act Section 21065 and State CEQA Guidelines Section 15378(b)(5), as it is a governmental administrative activity that will not result in direct or indirect physical changes in the environment. The determination that this activity is not subject to CEQA, pursuant to Section 15060(c)(3), is not appealable and a Notice of Right to Appeal the Environmental Determination (NORA) is not required.

Since there are NO federal funds being used for this action, National Environmental Policy Act environmental clearances are not required at this time.

Respectfully submitted,



Lisa Jones
Senior Vice President
Homeless Housing Innovations
San Diego Housing Commission

Approved by,



Jeff Davis
Executive Vice President & Chief of Staff
San Diego Housing Commission

Hard copies are available for review during business hours at the security information desk in the main lobby and at the fifth floor reception desk of the San Diego Housing Commission offices at 1122 Broadway, San Diego, CA 92101 and at the Office of the San Diego City Clerk, 202 C Street, San Diego, CA 92101. You may also review complete docket materials in the "Governance & Legislative Affairs" section of the San Diego Housing Commission website at www.sdhc.org.