



SAN DIEGO  
HOUSING  
COMMISSION

## AUTHORIZED SIGNATORY

Contract No.: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

TaxID: \_\_\_\_\_ Date: \_\_\_\_\_

San Diego Housing Commission

**Attn: Labor Compliance Unit**

Procurement & Compliance Department

1122 Broadway, Suite 300

San Diego CA 92101

This affirms that the signatories below have the authority under penalty of perjury to affirm that required forms and certified payroll records are originals and are full, true and correct. That forms and certified records depict the Trades, Crafts and Classifications of work performed, the hours and days worked, the amounts by category listed and disbursed by way of cash, check or whatever manner to each person by job classifications and/or skill pursuant to a public works contract.

**(1) As identified below, must be an Owner or Officer**

**(2) As identified below, is the individual delegated to sign/enter payrolls**

(1)

(2)

\_\_\_\_\_  
Print Name of Owner/Officer

\_\_\_\_\_  
Print Name of Authorized Signatory

\_\_\_\_\_  
Signature of Owner/Officer

\_\_\_\_\_  
Signature of Authorized Signatory

\_\_\_\_\_  
Title of Owner/Officer

\_\_\_\_\_  
Title of Authorized Signatory

**Must be signed in "blue" ink**

**Note: To electronically submit and certify payroll reports using PRISM, set up digital signatures in PRISM for all authorized signatories.**

Revised: 02/01/2019