## SAN DIEGO HOUSING COMMISSION

**SDHC Rental Assistance Step-by-Step Guide** We're About People



## Moving out of the City of San Diego

	Start the Port-Out Process
Step 1	<ul> <li>Make sure that the new city or county you want to move to is covered by a Housing Choice Voucher Program.</li> </ul>
	<ul> <li>Visit the U.S. Department of Housing and Urban Development's (HUD) website, www.hud.gov, for a list of Public Housing Agencies, or call HUD toll-free at 1-800-955-2232.</li> </ul>
	Complete the Port-Out Request form
Step 2	<ul> <li>Contact your SDHC Housing Assistant for additional information and to receive a Port-Out Request Form, which you must complete and return to SDHC.</li> </ul>
Step 3	Port-Out Approval
	• If your move is approved, your Housing Assistant will send you a rental housing voucher to sign, date and return to SDHC.
	• You must also provide SDHC with a copy of the Notice to Move form you submitted to your landlord.
	• You will receive confirmation when SDHC sends your documents to the new Housing Agency.
Step 4	The New Housing Agency
	• Your new Housing Agency will provide you with all necessary documents and forms to complete and return to finalize the transfer of your rental housing voucher.
	• You are encouraged to contact the new Housing Agency for questions related to their policies and procedures, including any inquiries related to the moving process.



SANDIEGO HOUSING COMMISSION San

Established in 1979, the San Diego Housing Commission provides a variety of award-winning affordable housing programs and services that stimulate the local economy, revitalize neighborhoods, and impact the lives of low-income and homeless San Diegans.