



REPORT

DATE ISSUED: April 13, 2015

REPORT NO: HCR15-039

ATTENTION: Chair and Members of the San Diego Housing Commission
For the Agenda of May 8, 2015

SUBJECT: Amendment to Protective Services Contract

COUNCIL DISTRICT: Citywide

REQUESTED ACTION

Approve an amendment to Bald Eagle Security Services contract for protective services at San Diego Housing Commission owned and/or managed properties.

STAFF RECOMMENDATION

That the San Diego Housing Commission (Housing Commission) take the following actions:

- 1) Approve an amendment to the Bald Eagle Security Services (Bald Eagle Security) contract that increases the not-to-exceed contract amount from \$95,000 to \$175,000 for the one-year contract term that expires on June 30, 2015;
- 2) Authorize the President & Chief Executive Officer (President & CEO), or designee, to substitute the funding sources with other available funding sources so long as the total program/project budget amount after substitution does not exceed the approved total budget, should the operational need arise or should such actions be to the benefit of the Housing Commission and its mission; and
- 3) Authorize the President & CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and take such actions as are necessary and/or appropriate to implement these approvals.

SUMMARY

The Housing Commission has a need to provide ongoing protective services at Housing Commission-owned and/or managed rental housing properties and their office facilities. In addition, there is a need to provide occasional security guard services as required for specific incidents or special events.

On May 19, 2014, the Housing Commission published a request for proposal (RFP) seeking licensed contractors for protective services. On June 2, 2014, two bid proposals for protective services were received by the Housing Commission. After a thorough review of the proposals, Bald Eagle Security was selected to perform the services. On August 19, 2014, the Commission entered into an agreement with Bald Eagle Security. The current annual agreement expires on June 30, 2015, and its not-to-exceed contract amount is \$95,000.

In June 2014 the Housing Commission also assumed management responsibilities of Mariners Village and assigned Bald Eagle Security to provide nightly security guard service. In addition, Bald Eagle Security continued to provide similar protective services at other Housing Commission owned and managed rental housing properties including Otay Villas, University Canyon, and Belden Village.

Due to the addition of protective services at Mariners Village and the pre-existing services at the other properties, the expenses to the contract have exceeded the maximum compensation allowable. During the transition it became evident that the patrol schedule established by the previous management company was inadequate and that increased security patrols would help reduce loitering, trespassing, vandalism and other criminal activity. The amount of protection services needed at Mariners Village was not fully realized until after the Housing Commission assumed management control. Although the current security patrol schedule has been significantly reduced since the initial transition, there is still an ongoing need for protective services at this and other properties.

In an effort to maintain proper security patrol levels at all Housing Commission properties, a new RFP for protective services was published on February 25, 2015. After a comprehensive review of the proposals, staff determined that it would be advantageous to utilize two protective service companies instead of one. The not-to-exceed contract amount will be \$95,000 during each option year and will be effective July 1, 2015.

Contractor	Original Contract	Renewal Option 1	Renewal Option 2	Renewal Option 3	Renewal Option 4
Bald Eagle Security	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000

FISCAL CONSIDERATIONS

The proposed funding sources and uses approved by this action were approved in the Fiscal Year (FY) 2015 Housing Commission budget. Approving this action will not change the FY 2015 Total Budget.

Approving this action will further give the President & CEO, or designee, the authority to substitute the funding sources with other funding sources available, should the operational need arise or should such action be to the benefit of the Housing Commission and its mission.

EQUAL OPPORTUNITY/CONTRACTING

Bald Eagle Security Services is a certified Section 3 Business Concern located in the City of San Diego. The company submitted the required EOC forms and Workforce Report.

ENVIRONMENTAL REVIEW

This activity is not a project as defined by the California Environmental Quality Act Section 21065 and State CEQA Guidelines Section 15378(b)(5), as it is an administrative activity of government that will not result in direct or indirect physical changes in the environment. The determination that this activity is not subject to CEQA, pursuant to Section 15060(c)(3), is not appealable and a Notice of Right to Appeal the Environmental Determination (NORA) is not required. This activity is categorically excluded from the National Environmental Policy Act pursuant to Section 58.35(b)(3) of Title 24 of the Code of Federal Regulations as operating or maintenance related.

Respectfully submitted,

Jason Woo

Jason Woo
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Real Estate Division

Approved by,

Deborah N. Ruane

Deborah N. Ruane
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Hard copies are available for review during business hours in the main lobby of the San Diego Housing Commission offices at 1122 Broadway, San Diego, CA 92101 and at the Office of the San Diego City Clerk, 202 C Street, San Diego, CA 92101. You may also review complete docket materials on the San Diego Housing Commission website at www.sdhc.org.