

**HOUSING AUTHORITY OF THE CITY OF SAN DIEGO  
REGULAR MEETING MINUTES  
TUESDAY, APRIL 12, 2022  
CITY COUNCIL CHAMBERS – 12<sup>TH</sup> FLOOR**

The Regular Meeting of the Housing Authority of the City of San Diego was called to order at 3:42 p.m.

**ATTENDANCE**

Present:

Council President Sean Elo-Rivera, District 9  
Councilmember Joe LaCava, District 1  
Councilmember Jennifer Campbell, District 2  
Councilmember Stephen Whitburn, District 3  
Council President Pro Tem Monica Montgomery Steppe, District 4  
Councilmember Marni von Wilpert, District 5  
Councilmember Chris Cate, District 6  
Councilmember Raul Campillo, District 7  
Councilmember Vivian Moreno, District 8

**APPROVAL OF HOUSING AUTHORITY MINUTES**

Motion by Councilmember Campillo to approve the Regular Meeting minutes of March 15, 2022, and the March 15, 2022, Housing Authority and San Diego Housing Commission Joint Special Meeting Minutes. Seconded by Councilmember Campbell and passed by a vote of 9-0.

**NON-AGENDA PUBLIC COMMENT**

There were no public comments.

**DISCUSSION AGENDA:**

**ITEM 3:      HAR22-005    Approval of the Contract between the San Diego Housing Commission and Catholic Charities Diocese of San Diego to Operate the City of San Diego Women’s Interim Housing Program**

Casey Snell, Director of Housing First Administration, Homeless Housing Innovations Division, San Diego Housing Commission, and Jonathan Herrera, Special Programs Manager & Senior Policy Advisor, Homeless Housing Innovations Division, San Diego Housing Commission, presented the request for approval.

Daniel Smiechowski and Tamera Kohler, CEO of the Regional Task Force on Homelessness, spoke in favor.

Motion by Councilmember Campillo to take the following staff-recommended actions. Seconded by Councilmember Cate and passed by a vote of 9-0.

That the Housing Authority of the City of San Diego (Housing Authority) take the following actions:

- 1) Authorize the San Diego Housing Commission (Housing Commission) to enter into an agreement with Catholic Charities Diocese of San Diego (CCDSD) in the amount of \$339,701 for an initial term of April 13, 2022, through June 30, 2022, with three one-year options for renewal, contingent on funding being made available for that purpose through the City of San Diego's Fiscal Year 2023 budgeting process, and the continuance or extension of the Memorandum of Understanding (MOU) with City of San Diego for oversight and administration of the City's homeless shelters and services programs (current term ends June 30, 2024), to provide interim shelter and supportive services at the City of San Diego Women's Interim Shelter Program at 825 7<sup>th</sup> Ave., San Diego, 92101, for women experiencing homelessness. Funding will consist of \$339,701 in American Rescue Plan Act (ARPA)/City General Funds for the initial operating term, which includes \$11,414 for Housing Commission administration.
- 2) Authorize the Housing Commission's President & Chief Executive Officer (President & CEO), or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form and format approved by General Counsel, and to take such actions necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, are submitted to each Housing Commissioner in advance of approval for the designee to sign.
- 3) Authorize the Housing Commission's President & CEO, or designee, to substitute funding sources and/or increase compensation by not more than 20 percent of the total agreement amount for the proposed agreement, if necessary, without further action by the Housing Commission Board or the Housing Authority, but only if and to the extent that funds are determined to be available for such purposes.

**ITEM 2:      HAR22-009      Amendment to the San Diego Housing Commission's Agreement for Property Management Services with Hyder & Company, dba Hyder Property Management Professionals for Valley Vista Apartments**

Emmanuel Arellano, Vice President of Asset Management, Real Estate Division, San Diego Housing Commission, presented the request for approval.

Motion by Councilmember Campillo to take the following staff-recommended actions. Seconded by Councilmember LaCava and passed by a vote of 9-0.

That the Housing Authority of the City of San Diego (Housing Authority) take the following actions:

- 1) Authorize an amendment to the San Diego Housing Commission's (Housing Commission) agreement with Hyder & Company, dba Hyder Property Management Professionals (Hyder), to provide property management services at Valley Vista Apartments, 1865 Hotel Circle South, San Diego, California 92108, by extending the term of the agreement for an eight-month period of April 16, 2022, through December 31, 2022, and increasing the maximum

compensation for the amended term of the agreement in the amount of \$554,100 for a maximum total amount of \$804,100 with a one-year renewal option to be exercised at the Housing Commission's sole discretion.

- 2) Authorize the President & Chief Executive Officer (President & CEO), or designee, to substitute the funding sources with other available funding sources, provided the total program/project budget amount after substitution does not exceed the approved total budget, and to increase compensation by not more than 10 percent of the total agreement amount, if necessary, should the operational need arise, without further action by the Housing Commission Board and Housing Authority. Housing Commission staff will notify the Housing Authority and the San Diego City Attorney's Office about any subsequent amendments or modifications to the Program and other required documents, including amendments to any documents.
- 3) Authorize the President & CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals in a form approved by General Counsel, and take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, are submitted to each Housing Commissioner in advance of approval for the designee to sign. Housing Commission staff will notify the Housing Authority and the San Diego City Attorney's Office about any subsequent amendments or modifications to the Program and other required documents, including amendments to any documents.

**ITEM 1:      HAR22-008    Amendment to the San Diego Housing Commission's Agreement for Property Management Services with Hyder & Company, dba Hyder Property Management Professionals, for Kearny Vista Apartments**

Jeff Davis, Interim President & Chief Executive Officer, San Diego Housing Commission, presented the request for approval.

Motion by Councilmember Cate to take the following staff-recommended actions. Seconded by Council President Elo-Rivera and passed by a vote of 9-0.

That the Housing Authority of the City of San Diego (Housing Authority) take the following actions:

- 1) Authorize an amendment to the San Diego Housing Commission's (Housing Commission) agreement with Hyder & Company, dba Hyder Property Management Professionals (Hyder), to provide property management services at Kearny Vista Apartments, 5400 Kearny Mesa Road, San Diego, California 92111, by extending the term of the agreement for an eight-month period of May 1, 2022, through December 31, 2022, and increasing the maximum compensation for the amended term of the agreement in the amount of \$519,804 for a maximum total amount of \$769,804 with a one-year renewal option to be exercised at the Housing Commission's sole discretion.
- 2) Authorize the President & Chief Executive Officer (President & CEO), or designee, to substitute the funding sources with other available funding sources, provided the total program/project

budget amount after substitution does not exceed the approved total budget, and to increase compensation by not more than 10 percent of the total agreement amount, if necessary, should the operational need arise, without further action by the Housing Commission Board and Housing Authority. Housing Commission staff will notify the Housing Authority and the San Diego City Attorney's Office about any subsequent amendments or modifications to the Program and other required documents, including amendments to any documents.

- 3) Authorize the President & CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals in a form approved by General Counsel, and take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, are submitted to each Housing Commissioner in advance of approval for the designee to sign. Housing Commission staff will notify the Housing Authority and the San Diego City Attorney's Office about any subsequent amendments or modifications to the Program and other required documents, including amendments to any documents.

**ITEM 4:      HAR22-007    San Diego Housing Commission Semi-Annual Grant Report July 1, 2021, through December 31, 2021**

Debra Fischle-Faulk, Senior Vice President, Compliance & Equity Assurance, San Diego Housing Commission, and Julia Sauer, Director, Compliance, Grants & Special Programs, San Diego Housing Commission, presented the informational report.

This report has been prepared in response to the Housing Authority of the City of San Diego's (Housing Authority) Resolution Number HA-1569 granting the San Diego Housing Commission (Housing Commission) authority for a number of grant-related activities and requiring submission of a semi-annual report of all grant activity. This report includes information on competitive grants, non-competitive grants and direct allocations to the Housing Commission, and pass-through funds from the City of San Diego. Allocations received for the purpose of responding to the COVID-19 pandemic through December 31, 2021, are included in Attachment 1 of this report.

**Adjournment**

Council President Elo-Rivera adjourned the meeting at 4:48 p.m.