

**HOUSING AUTHORITY OF THE CITY OF SAN DIEGO  
SPECIAL MEETING MINUTES  
MONDAY, DECEMBER 6, 2021  
CITY COUNCIL CHAMBERS – 12<sup>TH</sup> FLOOR**

**VIRTUAL MEETING**

The Special Meeting of the Housing Authority of the City of San Diego was called to order at 3:18 p.m.

**ATTENDANCE**

Present:

Council President Sean Elo-Rivera, District 9  
Councilmember Joe LaCava, District 1  
Councilmember Jennifer Campbell, District 2  
Council President Pro Tem Stephen Whitburn, District 3  
Councilmember Monica Montgomery Steppe, District 4  
Councilmember Marni von Wilpert, District 5  
Councilmember Chris Cate, District 6  
Councilmember Raul Campillo, District 7  
Councilmember Vivian Moreno, District 8

**DISCUSSION AGENDA:**

**ITEM 1:      HAR21-027    Approval of an Amendment to the Memorandum of Understanding between the City of San Diego and the San Diego Housing Commission for Oversight and Administration of the City of San Diego's COVID-19 Housing Stability Assistance Program; Authorization for the San Diego Housing Commission to Accept and Expend Additional Federal American Rescue Plan Act Funds Allocated by the State of California to Support the Program; and Approval of Related Actions**

Azucena Valladolid, Executive Vice President, Rental Assistance & Workforce Development, San Diego Housing Commission, and Angela Nazareno-Clark, HUD Program Manager, City of San Diego Economic Development Department, presented the request for approval.

Motion by Councilmember Campillo to take the following staff-recommended actions. Seconded by Councilmember von Wilpert and passed by a vote of 9-0.

That the Housing Authority of the City of San Diego (Housing Authority) take the following actions:

- 1) Authorize the San Diego Housing Commission (Housing Commission) to execute an amendment to the Memorandum of Understanding (MOU) between the Housing Commission and the City of San Diego for the Housing Commission to continue to oversee and administer the City of San Diego's COVID-19 Housing Stability Assistance Program with new funding to provide emergency rental assistance and/or utility assistance to households with low income in the City of San Diego that experience financial hardship. Additional related funds may be added to the program without further amendment to this MOU upon appropriation by the City and budget approval by the Housing Authority for amounts in excess of \$500,000;

- 2) Authorize the Housing Commission to amend its Fiscal Year 2022 budget in the amount of \$27,000,000 in federal American Rescue Plan Act (ARPA) funds allocated by the State of California to the City of San Diego to be administered by the Housing Commission to provide rental assistance and/or utility assistance to households with low income in the City of San Diego that experience financial hardship and to cover administrative expenses in accordance with federal and state funding requirements;
- 3) Authorize the Housing Commission's President & CEO, or designee, to modify the COVID-19 Housing Stability and Assistance Program, if necessary, but only if and to the extent that such changes comply with the terms of the executed amended MOU and are necessary to fulfill federal and state funding requirements. Housing Commission staff will notify the Housing Authority and the City Attorney's Office about any subsequent amendments or modifications to the Housing Stability Assistance Program and other required documents, including amendments to any documents;
- 4) Authorize the Housing Commission's President & CEO, or designee, to substitute approved funding sources with any other available funds as deemed appropriate, contingent upon budget availability, and further authorize the President & CEO, or designee, to take such actions as are necessary, convenient and/or appropriate to implement this approval and delegation of authority by the Housing Commission upon advice of the General Counsel; and
- 5) Authorize the Housing Commission's President & CEO, or designee, to execute all necessary documents and instruments that are necessary and/or appropriate to implement these approvals, in a form and format approved by General Counsel, and to take such actions necessary and/or appropriate to implement these approvals.

***Council President Elo-Rivera adjourned the Housing Authority Meeting at 3:20 p.m. to convene as the City Council. Council President Elo-Rivera reconvened the Housing Authority at 3:47 p.m.***

**ITEM 2: HAR21-026 Approval of a Memorandum of Understanding between the San Diego Housing Commission (Housing Commission) and the City of San Diego for the Administration and Oversight of the City of San Diego Eviction Prevention Program (Program) and Approval of a Contract between the Housing Commission and Legal Aid Society of San Diego to Operate the Program**

Debra Fischle-Faulk, Senior Vice President, Compliance & Equity Assurance; Molly Chase, Vice President Policy; George Williams, Director, Compliance & Equity Assurance, San Diego Housing Commission, and Angela Nazareno-Clark, HUD Program Manager, City of San Diego Economic Development Department, presented the request for approval.

Motion by Councilmember von Wilpert to take the following staff-recommended actions. Seconded by Councilmember Campillo and passed by a vote of 9-0.

That the Housing Authority of the City of San Diego (Housing Authority) take the following actions:

- 1) Authorize the San Diego Housing Commission (Housing Commission) to execute a Memorandum of Understanding (MOU) between the Housing Commission and the City of San Diego for the Housing Commission to oversee and administer the City of San Diego

Eviction Protection Program (Program) with Coronavirus Aid, Relief, and Economic Security (CARES) Act Community Development Block Grant (CDBG-CV) funds allocated to the City of San Diego to address the COVID-19 pandemic;

- 2) Approve an operating agreement with Legal Aid Society of San Diego (LASSD) for an initial seven-month term in an amount not to exceed \$1,842,105 for the period of December 1, 2021, through June 30, 2022, with a one-year option for renewal in an amount not to exceed \$3,157,895 for the period of July 1, 2022, through June 30, 2023, for a total contract amount not to exceed \$5,000,000 for 19 months for the operation of the Program;
- 3) Authorize the Housing Commission's President & CEO, or designee to modify the Eviction Prevention Program, if necessary, without further action by the Housing Commission's Board of Commissioners (Board) or the Housing Authority, but only if and to the extent that such changes comply with the terms of the executed MOU and are necessary to fulfill CDBG-CV funding requirements. Housing Commission staff will notify the Housing Authority and the City Attorney's Office about any subsequent amendments or modifications to the Eviction Prevention Program and other required documents, including amendments to any documents;
- 4) Authorize the Housing Commission's President & CEO, or designee, to substitute approved funding sources with any available funds as deemed appropriate, contingent upon budget availability, and further authorize the President & CEO, or designee, to take such actions as are necessary, convenient and/or appropriate to implement this approval and delegation of authority by the Housing Commission upon advice of the General Counsel; and
- 5) Authorize the Housing Commission's President & CEO, or designee, to execute all necessary documents and instruments that are necessary and/or appropriate to implement these approvals, in a form and format approved by General Counsel, and to take such actions necessary and/or appropriate to implement these approvals.

**ITEM 3:      HAR21-025      Approval of the Contracts between the San Diego Housing Commission and Mental Health Systems to Operate the City of San Diego's Transitional Storage Centers, also known as Storage Connect Centers**

Lisa Jones, Executive Vice President, Strategic Initiatives, San Diego Housing Commission, presented the request for approval.

Motion by Councilmember LaCava to approve the following staff-recommended actions with an amendment that the Housing Commission staff will notify the Housing Authority and the City Attorney's Office about any subsequent amendments or modifications to the Storage Connect Centers program, and other required documents, including amendments to any documents. Seconded by Council President Pro Tem Whitburn and passed by a vote of 9-0.

That the Housing Authority of the City of San Diego (Housing Authority) take the following actions:

- 1) Approve the execution of a six-month initial contract, with two one-year options to renew, with Mental Health Systems (MHS) to operate the City of San Diego's Transitional Storage Center known as Storage Connect Center I, located at 116 South 20<sup>th</sup> Street, San Diego, California 92113, for a term of January 1, 2022, through June 30, 2022, with a prorated annual budget of \$624,971;

- 2) Approve the execution of a six-month initial contract, with two one-year options to renew, with MHS to operate the Transitional Storage Center known as Storage Connect Center II, located at 5453 Lea Street, San Diego, California 92105, for a term of January 1, 2022, through June 30, 2022, with a prorated annual budget of \$360,332;
- 3) Authorize the San Diego Housing Commission's (Housing Commission) President & Chief Executive Officer (President & CEO), or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form and format approved by General Counsel, and to take such actions necessary and/or appropriate to implement these approvals.
- 4) Authorize the Housing Commission's President & CEO, or designee, to substitute funding sources and/or increase compensation by not more than 20 percent of the total agreement amounts for the proposed agreements, if necessary, without further action by the Housing Commission Board or Housing Authority, but only if and to the extent that funds are determined to be available for such purposes.

### **Adjournment**

Council President Elo-Rivera adjourned the meeting at 4:11 p.m.