

# HOUSING COMMISSION AGENDA

SAN DIEGO HOUSING COMMISSION  
REGULAR MEETING AGENDA  
DECEMBER 19, 2008, 9:00 A.M.  
SMART CORNER  
4<sup>TH</sup> FLOOR CONFERENCE ROOM  
1122 BROADWAY  
SAN DIEGO, CALIFORNIA

**Assistance for the Disabled:** Agendas, reports and records are available in alternative formats upon request. Please call the Housing Commission Docket Coordinator at least five days prior to the meeting at **578-7552 (voice) or 398-2440 (TTY)**.

**Questions Regarding Agenda Items:** For specific questions regarding any item on the Housing Commission agenda, please contact **Bridgit Alexander at 578-7552**. Internet access to agendas and reports is available at <http://sdhc.net/CommissionAgenMinRpts.shtml>.

## ITEMS

### **10 CALL TO ORDER**

Commissioners Jennifer Adams-Brooks, Khadija Basir, Sal Salas, Allen Sims and Tony Yip

### **20 PUBLIC COMMENT**

At this time individuals may address the Commission on any subject in its area of responsibility on any matter not presently pending before the Commission. Communications are limited to three minutes. Pursuant to the Brown Act, the Commission can take no action. Please fill out a **SPEAKER REQUEST FORM** and submit it to the secretary prior to the meeting.

### **30 COMMISSIONER COMMENTS**

### **40 REPORT BY THE PRESIDENT AND CHIEF EXECUTIVE OFFICER**

### **50 APPROVAL OF THE MINUTES**

Approval of the minutes of the October 10, 1008 regular meeting.

**ADOPTION AGENDA – CONSENT**

Members of the public may cause an item to be pulled from the Consent Agenda by submitting a Speaker Request Form prior to the meeting. The item will then be discussed separately and public testimony taken.

**100    HCR08-126    2009 Housing Commission Meeting Schedule**

**Recommendation:** That the Housing Commission Board approve the 2009 meeting schedule that includes twelve scheduled meetings to be held at the Housing Commission's office building.

**101    HCR08-134    Loan for Arbor Crest Supplemental Report (Council District 3)**

**Recommendations:**

Recommend to the Housing Authority:

1. Funding of the Housing Commission loan for acquisition of the site prior to approval of the Redevelopment Agency loan for the project.
2. Reimburse the Redevelopment Agency of the City of San Diego up to \$550,500 funded from its loan in the event the project does not obtain tax credit financing or otherwise fails to move forward and the Housing Commission obtains title to the property.

**102    HCR08-131    Award of Contract for the 2010-2014 San Diego Regional Analysis of Impediments**

**Recommendation:** Authorize the Executive Vice President & Chief Operating Officer or designee to execute a contract with Veronica Tam & Associates in the amount of \$56,644 for the preparation of the AI.

**103    HCR08-105    Selection of Bond Counsels and Financial Advisors for Participation in the Multifamily Mortgage Revenue Bond Program (Citywide)**

**Recommendation:** Approve the selection committee's recommendation that the following firms participate in its Multifamily Mortgage Revenue Bond Program for transactions initiated between January 1, 2009 and December 31, 2010, with an option to renew for two additional one-year periods.

**104    HCR08-115    Award of Contract for Architectural Services at Via Las Cumbres  
(Council District 6)**

**Recommendations:**

- 1) That the Housing Commission recommends Housing Authority approval of award of a “full service” A/E contract to M.W. Steele Group, Inc. in an amount not to exceed \$900,000 for the creation and development of senior affordable housing.
  - a. Phase I is not to exceed \$225,000 to undertake the initial architectural planning and entitlement process including community plan amendment in order to create senior affordable housing.
  - b. Phases II & III are not to exceed \$675,000 for the design preparation and construction drawings and administration of the senior affordable housing.
- 2) Authorize the President and Chief Executive Officer or designee to execute the contract, in a form approved by General Counsel, and all necessary documents, and if necessary, expend a contingency of up to \$200,000 for environmental impact report processing and preparation, and design preparation of items not anticipated in the original scope of work.

**105    HCR08-135    Personnel Policies Revision and Delegation of Authority**

**Recommendations:**

Housing Commission approval and recommendation of approval to the Housing Authority of the following:

1. Proposed changes to the Personnel Policy Handbook (Attachment 2).
2. Delegation of authority to the Housing Commission Board to make decisions related to the administration and management of human resource issues.

**CLOSED SESSION**

The San Diego Housing Commission will not convene in closed session on Friday, December 19, 2008.

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**INFORMATIONAL REPORTS**

HCR08-119    1<sup>st</sup> Quarter FY09 Activity Performance Report (Citywide)